

**WESTERN SPRINGS PUBLIC SCHOOLS
BOARD OF EDUCATION, DISTRICT 101**

**DECEMBER 17, 2018
REGULAR SESSION MINUTES**

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Julie O'Connor, President, called the regular meeting of the Board of Education to order at 7:15 p.m., in the McClure Junior High School Library Learning Center, 4225 Wolf Road, Western Springs, Illinois 60558.

Ms. O'Connor asked Katie Pendleton, a student in attendance, to lead the Pledge of Allegiance and invited the Board of Education and those in the audience to participate.

Ms. O'Connor acknowledged the presence of Assistant Superintendent Dr. Sarah Coffey, and Dr. Brian Barnhart, Superintendent, and requested a roll call. On roll call, the following answered present: Lisa Garvin, Brett Lettiere, Jeanne Padgett, Julie O'Connor, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

Ms. O'Connor welcomed the visitors including the McClure 7th and 8th grade girls basketball team members and their families as well as the D101 teachers who recently received National Board Certification.

APPROVAL OF MINUTES

Lisa Garvin moved, seconded by Jeanne Padgett, to approve the minutes of the Regular Meeting of November 29, 2018. All voted yes.

BOARD PRESIDENT'S REPORT

Ms. O'Connor commented that tonight the Board has the pleasure of honoring the 7th and 8th grade girls basketball teams for undefeated seasons and eleven D101 teachers who have successfully earned National Board Certification. Ms. O'Connor informed the honorees that their achievements will be recognized following the superintendent's report, and asked that they participate in a group photo prior to departing for the evening.

In addition to recognizing these student athletes and teachers, tonight's board meeting will include the 2018 tax levy hearing, approval of board policies, approval of next year's school calendar, and a discussion regarding the TTO.

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SUPERINTENDENT'S REPORT

2019 - 2020 Calendar

Referencing the 2019 - 2020 school calendar labeled Option D, located at the places of each board member. Dr. Barnhart noted that feedback on the calendar was received from WSEA which indicated a slight preference for the first day of school to be Monday, August 26, 2019, reflected in the new version. This version of the calendar will be discussed and voted on by the Board later in the meeting.

Audit Update

Dr. Barnhart reported that the Draft FY 2018 audit has been received by the District and work will now begin on the Management Discussion and Analysis (MD&A). It is anticipated that approval and filing of the final audit will occur in January.

Recognition of Girls' Basketball Teams

Dr. Barnhart commented that it is usually in the Spring when the Board has the pleasure of honoring students and staff. However, tonight the Board proudly recognizes McClure's 7th and 8th grade girls' basketball teams, Coach Leddy and Coach Cuff for their undefeated 2018 seasons. Coach Cuff noted for the 8th grade girls that it is their second undefeated season, as this group finished their careers 32-0. He believes this to be the first career undefeated girls basketball team in the school's long history.

Coach Leddy commented that the 7th grade team had a 13-0 season and, more importantly, were a dedicated group of hard working girls who were always looking to improve and brought their best to every single practice.

Recognition of National Board Certified Teachers

Dr. Coffey commented that it was with tremendous pride she has the privilege to introduce eleven (11) D101 teachers who received National Board Certification (NBC). Dr. Coffey noted that only 3% of teachers nationwide have achieved this high standard of certification and that only 73 school buildings across the nation had four or more teachers receive NBC this year. Two of District 101's school achieved this status with teachers from Field Park and McClure being recognized for this honor.

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Dr. Coffey shared that the becoming nationally board certified was a two-year process, which included written exams, videotapes of teaching practices and extensive papers written within strict parameters. Dr. Coffey then thanked the family members of the teachers who received NBC for their support. Finally, she recognized the following D101 staff for their recent NBC accomplishment:

**Laura Broadnax, Stephanie Marcucci, Emily Stropes, Kerry Coleman, Samantha Cook,
Jill Tweedie, Courtney Harvey, Andrea Hadley, Ryan McLaughlin, Vickie Antonsen,
Dawn Fiebrandt**

Ms. O'Connor commented that it is not surprising that our teachers did so well as we have so many outstanding teachers in D101, and she congratulated the teachers recognized this evening for their accomplishment. She also commented to the basketball team members that she was not surprised to hear that they demonstrated good sportsmanship and teamwork while accomplishing their undefeated seasons.

Ms. O'Connor reminded all honorees to assemble for a photograph, and she thanked everyone for making time to attend at a busy time of year to join in the congratulations from the Board. Ms. O'Connor then announced a 5 minute recess.

2018 LEVY HEARING

Julie O'Connor made a motion and Lisa Garvin seconded it to begin the Tax Levy hearing. On roll call, the following answered present: Lisa Garvin, Brett Lettiere, Jeanne Padgett, Julie O'Connor, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

Dr. Barnhart presented this year's Levy. The overall requested increase is 4.5%, although it is expected the actual realized increase will be approximately 3.8%, with existing homeowners experiencing a Consumer Price Index-equivalent increase of approximately 2.1%.

The Levy request for this year is based on \$14 million of new property, a figure that likely will be closer to \$11-\$12 million, based on estimates provided by the Village this year.

Dr. Barnhart noted that an increase in the proportion of funds will be allocated this year to the Education Fund, aligning with our expenditure needs as discussed in the September 2018 Budget Hearing, as seventy-five cents of every dollar expended is used for staff salary and benefits, primarily funded via the Education Fund. He went on to note that the remaining 25% of District costs have been flat for the past several years. In terms of allocating Levy dollars, two of our other priorities are the Life Safety Fund, for ongoing

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maintenance and facilities, and the Working Cash Fund, consistent with the recommendation of our bond counsel, as the Working Cash Fund allows for ongoing support of debt liabilities from the building expansion and renovation project in 2013

Ms. O'Connor motioned and Ms Garvin seconded to return to regular meeting. On roll call, the following answered present: Lisa Garvin, Brett Lettiere, Jeanne Padgett, Julie O'Connor, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

ACTION ITEMS

Approve Leave Requests

Ms. O'Connor made a motion, seconded by Mrs. Padgett, to approve the leave requests submitted by Danielle Kraft, Anna Federman, Stephanie Glisson, and Erin Smith. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

Accept Non-Certified Staff Resignations

Ms. O'Connor made a motion, seconded by Mr. Lettiere, to accept the resignations of non-certified staff members: Lisa Ciaravino and Robyn Palermo. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

BOARD OF EDUCATION REPORTS

Education Committee

Mr. Lettiere, Education Committee Chair, had no report.

Building Committee

Mr. McLawhorn, Building Committee Chair, had no report.

Finance Committee

Mrs. Padgett reported for the Finance Committee that this month's financials were as expected. The Grainger invoice is connected to the lighting upgrades for two classrooms at each building, consistent with the WSFEE collaboration for classroom Renovation For Innovation project. Kodable is an annual expense, this being year two for this renewal. She also noted several HVAC-related expenses in this month's financials for approval.

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Mrs. Padgett moved to approve November payables in the total amount of \$1,460,561.49 and Ms. O'Connor seconded the motion. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

Mrs. Padgett reported that fund balances were \$11,496,182.77 for November 2018 which is within \$15,000 of where we were last year at this time.

Policy/Legislative Committee

Mrs. Secord, Policy/Legislative Committee Chair, reported that the policy in front of board, **Board Meeting Procedures 3³7⁰4**, will be discussed further during Other.

Communications Committee

Mrs. Garvin, Communications Chair, had no report.

Educational Foundation

Mrs. Sendaydiego, Board liaison for the Western Springs Foundation for Educational Excellence (WSFEE), reported that WSFEE was impressed with the tour of Forest Hills learning spaces and had agreed to partially fund the Renovation for Innovation grant request. These funds will match District funds in creating more conducive classroom spaces to today's teaching and learning, including a focus on multiple learning spaces within a classroom, flexible furniture, classroom color and paint, adjustable lighting, and innovative technologies.

CORRESPONDENCE

Ms. O'Connor noted correspondence from the WS Park District to Dr. Barnhart was included in the board packet.

ADJOURNMENT TO CLOSED SESSION

At 7:56 p.m., Ms. O'Connor requested a motion to adjourn to Closed Session for approximately 45 minutes to discuss personnel, negotiation, and legal matters. The Board will return to Open Session following Closed Session. Mrs. Garvin made a motion and Mr. McLawhorn seconded, to adjourn to Closed Session. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

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RETURN TO OPEN SESSION

At 8:47 p.m., Mrs. Garvin moved to return to Regular Session. Mr. Lettiere seconded the motion. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

A check of the McClure library resulted in no awaiting meeting attendees.

OTHER

Audit Discussion/Update

Ms. O'Connor and Dr. Barnhart overviewed the process for completing the Management Discussion and Analyses (MD&A). It was agreed that a draft would be composed by a few Board members and Dr. Barnhart, with the final audit distributed to Board members as soon as it was released. The completion date for the final audit is expected in early- to mid-January, with hopes that the FY 2018 Audit can be approved at our January 28, 2019 Board meeting, given filing requirements at ISBE and various financial institutions.

Policy Discussion

A draft version of policy #9360 Board Meeting Procedures was discussed. Dr. Barnhart noted that the original purpose was to establish a formal Policy and Procedure for Board member participation, as permitted, from an off-site location. The policy under consideration includes multiple components, including off-site member inclusion. It was agreed that a few minor edits will be incorporated with approval plans set for January.

Calendar Discussion

All agreed that, with WSEA feedback supporting the Board's Calendar Option D that emerged following last month's discussion, formal approval of the 2019-20 calendar should be considered later in the meeting during the second Action Item section.

TTO Resolution

Ms. O'Connor led a brief overview and discussion of the revised TTO resolution, including the rationale for some of the incorporated language changes from the template resolution previously passed by other TTO member districts. A short discussion followed.

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Security Cameras

Dr. Barnhart briefly overviewed the follow-up discussion he had with Aegis Security regarding the implementation of security software. It was agreed that he would have an additional conversation with Aegis in advance of the Board's January meeting to discuss implementation timelines, logistics, and financial terms.

ACTION ITEMS

Approve TTO Resolution

Mr. McLawhorn made a motion, seconded by Mrs. Padgett, to approve the TTO Resolution to further assess the relationship between District 101 and the Township Treasurer Organization. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

Approve Policy #9360 Board Meeting Procedures

It was agreed that revisions would be made to this policy draft in advance of approval next month. Hence, no motion to approve was made.

Approve 2019 - 2020 Calendar

Mrs. Garvin made a motion, seconded by Mrs. Padgett, to approve the 2019 - 2020 school year calendar. On roll call, the following voted yes: Lisa Garvin, Brett Lettiere, Julie O'Connor, Jeanne Padgett, Jamie Secord, Caitlin Sendaydiego, and Todd McLawhorn.

ADJOURNMENT OF REGULAR MEETING

At 9:23 p.m., Mr. McLawhorn moved to adjourn the meeting. Mrs. Secord seconded the motion, and all voted yes.



Brian T. Barnhart, Ph.D.
Board of Education Secretary



Julie O'Connor
Board of Education President